

**Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
February 10, 2026 @ 6:30 p.m.
RCESD/EMS Office
285 Cooks Lane, Franklin, TX 77856**

1. Call Meeting to Order

President Robert Yezak called the meeting to order at 6:30pm and noted a quorum present, along with legal counsel. The Board of Commissioners met at RCESD Station 1/RCESD Conference Room, 285 Cooks Lane, Franklin, Texas.

The following were present:

RCESD COMMISSIONERS

Robert Yezak, President
Carla Barker, Vice President

Toni Mathews, Treasurer
Jerry Henry, Asst. Treasurer

Hope Zeig, Executive Director
James McCullough, Legal Counsel

VISITORS

Adam Gallagher, RCESD
Jim Dunn, WVFD
Renda Jackson, CVFD
Mika Isbell, CHP
Clayton Willis, SVFD
Chris Wills, BVFD
Bob Hall, SVFD
Jerry Hadley, BVFD

Sutton Jones, Metro Fire
Amy Munoz, RCESD
David Greenwood, EVFD
Larry Karstadt, EVFD
Cole French, RCESD
Jacob Morse, EVFD
Kelly Deboard, WVFD
Monte Stienkel, FVFD

Mark Ruland, FVFD
William Houston, RCESD
Erin Rodriguez, RCESD
Nick Fowler, BJVFD
David Pet..., Metro Fire
Samuel Porter, RCESD

2. Public Comments

None

3. Consideration, Discussion, and Any Approval of November Special Meeting and January Minutes (Action Item)

Commissioner Barker made a motion to approve November special meeting minutes. Commissioner Henry seconded, the motion carried. Commissioner Barker made a motion to approve January meeting minutes. Commissioner Mathews seconded, the motion carried.

4. Consideration, discussion, and any approval of January Financial Report (Action Item)

Commissioner Mathews made a motion to approve January Financial Report. Commissioner Henry seconded, the motion carried.

- **Tax Assessor Property Tax Collections & Report**
Report for collections for December 2025 was included in packet.
- **Sales Tax Reports & Statement**
Sales tax report ending 01/06/26 was included in packet.
- **Emergicon Collections and Write-Off Reports**
Emergicon collections for January totaled \$107,316.25. Write offs totaled \$40,602.18.
- **CitiBank Credit Card Statements**
Statement was included in packet. Invoices are uploaded via One Drive.

5. Consideration, Discussion, and Any Approval of Reserve Funding Request of Volunteer Fire Departments and Robertson County ESD and Robertson County Emergency Medical Services to include funding adjustment (Action Item)

Request for Quickbooks charge reimbursement from a department. Quickbooks was pulled from VFD budgets due to moving to Quickbooks Enterprise under ESD, but the delay in moving all departments over took longer than anticipated and the charge came out. This charge should come out of administrative budget, and any Quickbooks charges after January will be paid for by departments.

6. Consideration, Discussion, and Any Approval of FY 2025-2026 Budget Adjustments (Action Item)

- **Wheelock VFD budget adjustment of \$535**

\$135 from Mechanical Tools/Supplies to Dues/Memberships/Subscriptions. \$200 from Mechanical Tools/Supplies to Utilities. \$200 from Mechanical Tools/Supplies to Vehicle Fuel.

Commissioner Barker made a motion to approve Wheelock VFD budget adjustment totaling \$535. Commissioner Henry seconded, the motion carried.

7. **Consideration, discussion, and any approval of Requests for FY 2025-2026 Preapproval of Expenditures of Volunteer Fire Departments and Robertson County ESD/EMS (Action Item)**

- **Blackjack VFD approval for emergency service equipment totaling \$6,401.82 and training totaling \$477.40**
Commissioner Barker made a motion to approve Blackjack VFD preapprovals of \$6,401.82 and \$477.40. Commissioner Mathews seconded, the motion carried.

- **Bremond VFD approval of bunker gear totaling \$3,000**
Bunker gear was over allowance and \$676.31 will be the responsibility of the department.

Commissioner Barker made a motion to approve Bremond VFD preapproval totaling \$3,000. Commissioner Mathews seconded, the motion carried.

- **Calvert VFD approval of training expenses, equipment, tools and gear totaling \$1558.29**
Commissioner Mathews made a motion to approve Calvert VFD preapprovals totaling \$1,558.29. Commissioner Henry seconded, the motion carried.

- **Calvert VFD approvals for Granted Apparatus Bids**
Rolled into agenda item 10

- **Easterly VFD approval of equipment and capital outlay totaling \$994.84**
Security cameras will need to come out of capital outlay.

Commissioner Barker made a motion to approve Easterly VFD preapprovals totaling \$994.84. Commissioner Henry seconded, the motion carried.

- **Hearne VFD approval of training expense totaling \$700**
Not in budget but 100% reimbursable.

Commissioner Barker made a motion to approve Hearne VFD preapproval totaling \$700. Commissioner Mathews seconded, the motion carried.

8. **Consideration, Discussion and Any Approval of Appropriate Expenditures for Volunteer Fire Departments, payment of approved expenditures for FY 2025-2026 expenditures (Action Item)**

Commissioner Barker made a motion to approve Appropriate Expenditures for Volunteer Fire Departments and payment of approved expenditures for FY2025-2026. Commissioner Henry seconded, the motion carried.

9. **Consideration, Discussion and Any Approval for Payment of Robertson County Emergency Services District Monthly Expenses including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)**

Commissioner Barker made a motion to approve Payment of Robertson County Emergency Services District monthly expenses, including payroll, RCEMS, Tower expenses, and funds transfers of \$76.98 from FFB Sales Tax to FFB RCEMS, \$175,000 from FFB Sales Tax to FFB Payroll, and \$135,000 from FFB Property Tax to FFB Operational. Commissioner Mathews seconded, the motion carried.

10. **Consideration, Discussion and Any Approval of Robertson County Emergency Services District Funding Volunteer Fire Department for Texas Forest Service Grants to Purchase Approved Apparatus (Action)**

Blackjack old engine possible disposition will be moved to next month's agenda.

Calvert quotes submitted for TFS apparatus grant. Metro quote is first choice, with \$20,000 discount with prepayment of chassis bringing price to \$518,720.

Commissioner Mathews made a motion to approve Metro quote totaling \$538,720 with \$20,000 discount for purchasing chassis at \$160,000 and receiving chassis title. Commissioner Henry seconded, the motion carried.

Calvert will need to resubmit radio next month for approval.

- **Skid Units**

Blackjack and Seale are waiting on decision of whether chassis is being purchased or not for new skid units. Franklin, Hearne, and Wheelock are using existing chassis to put skid unit on. Commissioner Barker suggested no motion on skid units and for anyone waiting on a skid unit to extend their grant to use at a later time. ESD board requested quotes for skid units only and to put on next month's agenda. No motion.

11. Consideration, Discussion and Any Approval of Purchasing a Community Health Paramedic Vehicle with Texas Ambulance Supplemental Payment Program Funds (Action Item)

Quote for \$25,500 from Jim Turner Chevy and with add ons total is \$27,500.

Commissioner Mathews made a motion to approve purchasing a Community Health Paramedic Vehicle with TASPP funds. Commissioner Henry seconded, the motion carried.

12. Consideration, Discussion and Any Approval of Robertson County Emergency Medical Services Adopting Stipend Policy (Action Item)

Stipends were approved in budget. Billy Houston presented proposed procedure for stipend pay.

Commissioner Henry made a motion to approve Robertson County EMS adopting stipend policy. Commissioner Mathews seconded, the motion carried.

13. A. Consideration, Discussion and Any Approval of Robertson County Emergency Services District for Robertson County Emergency Medical Services Regarding Personnel Policies or Procedures Regarding Any of the Following, Including Any Subcommittee Recommendation (Action Item)

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| <ul style="list-style-type: none">• Executive Director• Office Manager• EMS Chief• Captain | <ul style="list-style-type: none">• Lieutenant• Crew• IT Coordinator• Logistics Coordinator |
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B. Consideration, Discussion and Any Action Regarding the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal or Complaint or Charge Regarding One or More of

- | | |
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| <ul style="list-style-type: none">• Executive Director• Office Manager• EMS Chief• Captain | <ul style="list-style-type: none">• Lieutenant• Crew• IT Coordinator• Logistics Coordinator |
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No discussion needed

14. Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports

New monthly report made available to commissioners. CHP gave update of current events.

15. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports

Blackjack – 3 new members, 3 members going to TEEX
Bremond – new chief Chris Wills, assistant chief Jerry Wayne Hadley
Calvert – 1 to Livingston school
Easterly – truck in shop
Franklin – none
Hearne – none
Seale – thanked EMS for having people in their area during ice storm, 1 new member
Wheelock – changing internet service

Emergency manager needs breakdown of any purchases made during ice storm to submit to state to meet threshold.

16. EXECUTIVE SESSION - none

- Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney; §551.074 of Texas Government Code - Personnel Matters
- Announcement of time and date closed meeting (executive session) for this matter ends and reconvenes

in open session.

- The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)

17. **RECONVENE INTO REGULAR SESSION**

- The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.

Executive Session not needed.

18. **Adjourn**

Commissioner Mathews made a motion to adjourn at 7:44pm. No opposition.

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District March 10, 2026