

Robertson County Emergency Services District  
Board of Commissioners  
Monthly Meeting  
Tuesday, November 8, 2022 @ 6:30 p.m.  
RCEMS Station 1/RCESD Office  
285 Cooks Lane, Franklin, TX 77856

**1. Call Meeting to order**

President, Robert Yezak, called the meeting to order at approximately 6:30 pm and noted a quorum was present with legal counsel. The Board of Commissioners met at the RCEMS Station 1/RCESD Conference Room, 285 Cooks Lane, Franklin, Texas.

The following were present:

**RCESD COMMISSIONERS:**

Robert Yezak, President  
Jerry Henry, Asst. Treasurer  
Carla Barker, Vice President

Toni Mathews, Treasurer  
Kayla Sanders, Commissioner

James McCullough, Legal Counsel  
Hope Zeig, Executive Director

**VISTORS:**

Alan Stille, BVFD  
Steve Von Gonten, RCEMS  
Celene Lincecum, SVFD  
Dwain Funderburk, SVFD  
Adam Gallagher, RCEMS

Renda Bermudez, CVFD  
Frank Little, WVFD  
Theresa Fowler, BJVFD  
Erin Rodriguez, HVFD  
David Buckley, HVFD

**2. Public Comments**

None

**3. Consideration, discussion, and any approval of October 2022 Minutes (Action Item)**

Commissioner Henry makes a motion to approve October 2022 Minutes. Commissioner Mathews seconded the motion, motion carried.

**4. Consideration, discussion, and any approval of October 2022 Financial Report (Action Item)**

The past few statements for Security Bank of Crawford and Robertson County Bank have not been received in time for meeting. The Board agreed that Commissioner Mathews contact the banks and open online accounts, so the statements are not delayed.

- **Security Bank of Crawford August and September 2022 Statements**

Commissioner Mathews contacted Angie Milam at Security Bank of Crawford and changed the address. The August and September statements were received in the mail and reconciled.

Commissioner Sanders makes a motion to approve the financial report. Commissioner Henry seconded the motion, motion carried.

**5. Consideration, discussion and any Approval of closing Tower Account and consolidating with operational account (Action Item)**

Commissioner Yezak asked why the tower account was separate from the operational account to which Commissioner Henry answered originally the tower was built to bring in revenue. The idea was to rent out space on the tower to help sustain the maintenance and operations of the tower.

Commissioner Henry makes a motion to approve closing Tower Account and consolidating with operational account.  
Commissioner Barker seconded the motion, motion carried.

**6. Consideration, discussion, and any approval of Reserve Funding Request of Volunteer Fire Departments to include funding adjustment (Action Item)**

None

**7. Consideration, discussion, and any approval of FY2022-23 Budget Adjustments (Action Item)**

- **Easterly VFD adjustment of \$2,152**  
Adjustment of  
\$2,1252 from Workers Comp to Vehicle Insurance

Commissioner Mathews makes a motion to approve Easterly VFD adjustment of \$2,152 as listed above.  
Commissioner Barker seconded the motion, motion carried.

- **Franklin VFD adjustment of \$643**  
Adjustment of  
\$643 from janitorial supplies to building insurance

Commissioner Mathews makes a motion to approve Franklin VFD adjustment of \$643 as listed above.  
Commissioner Sanders seconded the motion, motion carried.

**8. Consideration, discussion, and any approval of Requests for Preapproval of Expenditures of Volunteer Fire Departments (Action Item)**

- **Franklin VFD requesting approval for desktop computer totaling \$1,109.74**  
Commissioner Barker makes a motion to approve Franklin VFD purchase of desktop computer not to exceed \$1,109.74. Commissioner Henry seconded the motion, motion carried.
- **Seale VFD requesting approval for safety vest and stop signs totaling \$562.92**  
Commissioner Barker makes a motion to approve Seale VFD purchase of vests and signs totaling \$562.92.  
Commissioner Sanders seconded the motion, motion carried.
- **Wheelock VFD requesting approval for thermal imaging camera and accessories totaling \$2,923.**  
Commissioner Sanders makes a motion to approve Wheelock VFD purchasing a thermal imaging camera and accessories in the amount of \$2,923. Commissioner Mathews seconded the motion, motion carried.

**9. Consideration, discussion and any Approval of Appropriate Expenditures for Volunteer Fire Departments, payment of approved expenditures for FY 2022-23 expenditures (Action Item)**

All departments requesting payment were compliant. Checklist for departments' was available

Commissioner Barker makes to approve of appropriate Expenditures for Volunteer Fire Departments, payment of approved expenditures for FY 2022-23 expenditures. Commissioner Sanders seconded the motion, motion carried.

**10. Consideration, discussion and any Approval of Appropriate Expenditures for Robertson County EMS, Inc. and approval of payment to Robertson County EMS, Inc. of FY 2022-23 contracted amount (Action Item)**

Commissioner Mathews makes a motion to approve appropriate expenditures for Robertson County EMS, Inc. and approval of payment to Robertson County EMS, Inc. of FY 2022-23 contracted amount of \$162,833.33. Commissioner Sanders seconded the motion, motion carried.

**11. Consideration, discussion, and any Approval for Payment of Robertson County Emergency Services District Monthly Expenses including payroll and Tower Expenses and Funds Transfer (Action Item)**

Commissioner Barker makes a motion to approve Payment of Robertson County Emergency Services District Monthly Expenses including payroll and Tower Expenses and Funds Transfer \$106,000 from Security Bank of Crawford to South Star Money Market and \$194,000 from South Star money market to super now. Commissioner Sanders seconded the motion, motion carried.

**12. Consideration, discussion and any approval Robertson County Emergency Services District ratifying Wheelock Volunteer Fire Department check for excess grant funds received (Action Item)**

Commissioner Mathews makes a motion to ratify Wheelock Volunteer Fire Department check for excess grant funds received of \$654. Commissioner Sanders seconded the motion, motion carried.

**13. Consideration, discussion and any Approval of Robertson County Emergency Services District Updating Mutual Aide Agreements with Surrounding Areas (Action Item)**

Remove

**14. Consideration, discussion and any approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package (Action Item)**

Subcommittee recommendation is to adopt 175% match for the TCDRS Retirement Plan and use Robertson County EMS, Inc. cash-on-hand to buy in current RCEMS Employees previous years of service with Robertson County EMS, Inc. The rule of 75 or 30 years will remain and so will the 8 years vesting period requirement.

Commissioner Sanders makes a motion to approve Robertson County Emergency Services District increasing TCDRS match from 150% to 175% and buy in of Robertson County EMS, Inc. Employees' prior years of service in a lump sum contingent on funds from Robertson County EMS, Inc., and authorize Executive Director Hope Zeig and President Robert Yezak to sign and execute paperwork needed. Commissioner Barker seconded the motion, motion carried.

**15. Consideration, discussion and any Approval of Robertson County Emergency Services District Deeds and Bill of Sale from Robertson County Emergency Medical Service, Inc. (Action Item)**

No Action

**16. Consideration, discussion and any Approval of Robertson County Emergency Services District DBA Robertson County Emergency Medical Services entering into contract with Emergicon LLC for billing and applying for Texas Ambulance Supplement Payment Program (Action Item)**

Commissioner Sanders makes a motion to approve Robertson County Emergency Services District DBA Robertson County Emergency Medical Services entering into contract with Emergicon LLC for billing and applying for Texas Ambulance Supplement Payment Program and authorize Executive Director Hope Zeig and President Robert Yezak to sign and execute paperwork needed and request a regional study of billing charges. Commissioner Barker seconded the motion, motion carried.

**17. Consideration, discussion and any Approval of Robertson County Emergency Services District calling an election to collect sales tax in the unincorporated areas of Robertson County (Action Item)**

No action

**18. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance and personnel reports**

Calvert VFD will send 2 members to Kay Fire School

Hearne VFD received a \$20,000 PPE grant

Seale VFD attended extraction training and hosted their fundraiser last week

Wheelock VFD received \$20,00 90/10 TFS Equipment Grant

**19. Reports from Robertson County EMS, Inc. including any financial, performance, training, equipment, operations, compliance and personnel reports**

Quarterly report was present for review.

RCEMS was contacted by Falls County ESD 1 requesting a truck be placed in their district starting in December because they will be without a provider. RCEMS has no mutual aide agreement with Falls County, but Director Von Gonten stated he would do what can be done without depleting our coverage.

**20. EXECUTIVE SESSION**

- **Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney and 551.074 Personnel Matters**  
Commissioner Yezak closed meeting pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney and 551.074 Personnel Matters on November 8 2022 at 7 pm.
- **Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session**
- **The Robertson County ESD reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)**

**21. RECONVENE INTO REGULAR SESSION**

- **The Robertson County ESD will reconvene in a public meeting to discuss and take action on related matters**

Commissioner Yezak announced Robertson County ESD will reconvene in a public meeting to discuss and take action on related matters on November 8 2022 at 7: 40 pm

**22. Adjourn**

Commissioner Sanders makes a motion to adjourn the meeting at 7:45 pm and with no opposition, meeting adjourned.

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Tuesday, December 13, 2022