

Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
Tuesday, December 13, 2022 @ 6:30 p.m.
RCEMS Station 1/RCESD Office
285 Cooks Lane, Franklin, TX 77856

1. Call Meeting to order
2. Public Comments
 - RCEMS Medical Director, Taylor Ratcliff
3. Presentation of Insurance Quotes by Kyle Yeary and Bill Dixon with Emergency Services Insurance Program
4. Consideration, discussion, and any approval of November 2022 **Minutes** (Action Item)
5. Consideration, discussion, and any approval of November 2022 **Financial Report** (Action Item)
 - Authorize Commissioner Mathews to open online accounts with Robertson County Bank and Security Bank of Crawford and allowing Executive Director access to online accounts
6. Consideration, discussion, and any approval of **Reserve Funding Request** of Volunteer Fire Departments to include funding adjustment (Action Item)
7. Consideration, discussion, and any approval of **FY2022-23 Budget Adjustments** (Action Item)
 - Blackjack adjustment for \$116.30
 - Bremond adjustment for \$6.00
8. Consideration, discussion, and any approval of **Requests for Preapproval** of Expenditures of Volunteer Fire Departments (Action Item)
 - Blackjack ratify purchase of second printer and 2 carts totaling \$400.28 and preapproval for headsets, equipment, tools and miscellaneous items totaling \$7600
 - Calvert preapproval for generator totaling \$40,242.47
 - Seale preapproval for gloves, wrench set, mounts, and hoses totaling \$498
 - RCESD preapproval to move to QuickBooks Online with Payroll Elite for approximately \$760/ year
9. Consideration, discussion and any **Approval of Appropriate Expenditures for Volunteer Fire Departments**, payment of approved expenditures for FY 2022-23 expenditures (Action Item)
10. Consideration, discussion and any **Approval of Appropriate Expenditures for Robertson County EMS, Inc.** and approval of payment to Robertson County EMS, Inc. of FY 2022-23 contracted amount (Action Item)
11. Consideration, discussion, and any **Approval for Payment of Robertson County Emergency Services District** Monthly Expenses including payroll and Tower Expenses and Funds Transfer (Action Item)
12. Consideration, discussion and any approval of Robertson County Emergency Services District approval of Robertson County Tax Roll Jurisdiction Summary (Action Item)
13. Consideration, discussion and any approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package and items required for transition (Action Item)

- Action to Updates Robertson County Emergency Services District Employee Handbook to include payroll, holiday, vacation/sick accrual adaptations for EMS
 - Action to Finalize Emergicon Contract for Robertson County Emergency Services District Billing for Robertson County EMS
 - Action to Open New Robertson County EMS Bank Account for Emergicon Deposits
 - Action to Consolidate Robertson County EMS VFIS account with Robertson County Emergency Services District
14. Consideration, discussion and any Approval of Robertson County Emergency Services District acceptance of Robertson County EMS, INC. Deeds and Bill of Sale (Action Item)
 15. Consideration, discussion and any approval of Robertson County Emergency Medical Services signing Letter of Intent with Frazier Ltd for FY2024 Remount of Unit 115 (Action)
 16. Consideration, discussion and any approval Robertson County Emergency Services District drafting letter of acquisition of Robertson County EMS to move forward with ESO contract (Action Item)
 17. Consideration, discussion and approval of engagement letter of John Carlton to engage as special counsel regarding Sales Tax Election for Robertson County Emergency Services District (Action Item)
 18. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance and personnel reports
 19. Reports from Robertson County EMS, Inc. including any financial, performance, training, equipment, operations, compliance and personnel reports

20. EXECUTIVE SESSION

- Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney and 551.074 Personnel Matters (Consideration, discussion and any approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package and items required for transition: Action to Updates Robertson County Emergency Services District Employee Handbook to include payroll, holiday, vacation/sick accrual adaptations for EMS)
- Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session
- The Robertson County ESD reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)

21. RECONVENE INTO REGULAR SESSION

- The Robertson County ESD will reconvene in a public meeting to discuss and take action on related matters

22. Adjourn

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).